



STATEMENT OF COLLABORATION FOR NEW FAMILIES

Faith Christian Academy is a collaborative school. Parents, teachers, and administration have unique and integral responsibilities. As advocates for your child and partners with you, it is our desire to clarify the roles of collaboration involved in the instruction of your child. Herein, we will document what you, as a parent, can expect from teachers and administration. Additionally, we will document your responsibilities in this collaborative process.

Financial Expectations

Parents will have constant access to their family account status through FACTS (formerly known as RenWeb), the parent-teacher communication tool.

Teachers will provide ample notice by email or newsletter of special events requiring costumes, clothes, or other items.

Parents can expect the following four primary costs:

- \$150 application fee (one-time only, **NON-REFUNDABLE**, per family)
- \$250 registration fee* (yearly, **NON-REFUNDABLE**, per child)
- Academic fees* covering the cost of textbooks, literature books, field-trips, classroom expenses, art and PE expenses (yearly, **NON-REFUNDABLE**, per child)
- Tuition*
 - Families may be eligible for financial aid after the first year.
 - Because staffing decisions are made based on payment agreements, families withdrawing for any reason will be responsible for tuition costs for the remainder of the current semester.
- Occasional expenses throughout the year including but not limited to costumes, props, dress clothes for special events, and food for special projects and events
- You may choose to pay with cash, check (4330 NW Cookingham Dr., Kansas City, MO 64164), credit card, FACTS PayNow (credit card or e-check).

**All families are required to set up ACH (automatic withdrawal) payments if choosing to pay monthly.*

Volunteer Expectations

Administration will:

- Promote the two yearly fundraising events including Knights' Fest (fall) and the Blue Jean Ball (spring).
- Offer a wide variety of school-wide volunteer opportunities to families.

Teachers will:

- Provide encouragement and possible incentives to students in order to help them achieve their fundraising goals.
- Provide updates about the fundraising progress.
- Offer a wide variety of classroom volunteer opportunities to families.

Families will:

- Raise \$100/per child for the school's fall fundraiser.
- Participate in the school's fall and spring fundraisers in a volunteer capacity.
- Submit 20* volunteer hours/family per year.

**50 volunteer hours are required from those families who have received financial assistance.*

- For each volunteer hour not met, a \$15 charge will be assessed.

Communication Expectations

Administration will:

- Endeavor to work alongside parents in their pursuit of Christian classical education and provide them with opportunity to be well-equipped to teach at home.
- Communicate regularly through the weekly school newsletter, *Nunciatio* as the primary method of school-wide communication, and occasionally through email.

Parents are expected to:

- Communicate questions and concerns in a biblical and orderly manner, beginning with their child's teachers.
- Read the weekly school newsletter (*Nunciatio*).
- Check email regularly, both from the administration and from their child's teacher.

Collaborative Expectations

Administration will schedule various parent training events throughout the school year for grammar school and secondary parents which may include but are not limited to parent orientation, Latin training, FACTS (formerly known as RenWeb) training, parent-teacher conferences, parent book club meetings, and the annual Reignite Conference.

Teachers will:

- (Grammar school teachers) Provide regular newsletters, weekly assignment sheets, and emails with any updates, as needed.
- (Secondary teachers) Provide weekly assignments on FACTS by Monday morning. Updates to the secondary assignments will occur throughout the week.

Parents are expected to:

- Communicate about persistent difficulties or questions.
- Make every effort to attend parent training events, which may include but are not limited to parent orientation, Latin training, FACTS training, parent-teacher conferences, parent book club meetings, and the annual Reignite Conference.
- Check email regularly, both from the administration and from their child's teacher.
- Fulfill their volunteer responsibilities.
- Address questions and concerns in a biblical and orderly manner, beginning with their child's teacher.

Parents should expect the following on home-school days:

- Tuesdays and Thursdays are dedicated school days, requiring active parental involvement and the requisite investment of time. While there is opportunity for some flexibility, parents are expected to provide instruction or oversight and constructively partner with the teacher from their home on these days.
- Tuesdays and Thursdays may require one-on-one, focused time in order to complete school work in a timely and exemplary way.
- Families with multiple young children in the school should plan a system of managing home-school days in order to meet the rigorous expectations however teachers may exercise grace when appropriate.
- Estimated time spent on homework will vary from week to week. Providing constructive feedback to the teacher may be helpful in future lesson planning.
- In the event of school cancellations during inclement weather or other unforeseen issues, academic instruction at home may be required in order to keep classes on schedule. Grammar school teachers will provide updated lessons via email; secondary teachers will update lessons on FACTS.